

**COMMANDANT and ADJUTANT  
CCRS-SPONSORED INTERNATIONAL (CADET) RIFLE TEAMS  
++ INVITATION TO APPLY FOR THE ABOVE ROLES ++**

Applications are invited for the post of Commandant and Adjutant for the UK (Under 17) Cadet Rifle Team (UKCRT), the British (Under 18) Cadet Rifle Team (BCRT - the Athelings) and the GB Under 19 Rifle Team (GBU19).

Selections will be made by a panel of CCRS's International Committee members. Interviews may be required. Applicants may apply for more than one team.

Applicants should send a copy of their CV with a short covering letter indicating suitability for a Commandant or Adjutant appointment, team preferences, and potential availability for the next 5 years to General Secretary CCRS ([gensec@ccrs.org.uk](mailto:gensec@ccrs.org.uk)) by 30 November 2022.

For UKCRT, applicants should note that in order to provide continuity, successful applicants should expect to be appointed as Adjutant in their first year and Commandant in the following year.

**Appointment type.** Annual. Volunteer contract provided for duration of the competition tour (UKCRT – normally 11 days to compete in Jersey Rifle Association's (JRA) Target Rifle (TR) Open Championships; BCRT – normally 21 days to compete in Dominion of Canada Rifle Association's (DCRA) Open Championships; GBU19 (a jointly sponsored NRA/CCRS rifle team) – between 11 and 21 days, dependent on competition).

**The Role**

The Council for Cadet Rifle Shooting (CCRS) promotes and organises the sport of target rifle shooting across the five MoD-sponsored cadet youth movements. Its international activities include selecting, training, launching and recovering three international teams – the UK Cadet Rifle Team (U17), the British Cadet Rifle Team (U18 - The Athelings) and the GB U19 Rifle Team (a full national team).

The Commandant is the senior leader in command of the team and is responsible for the delivery of the very highest standards of performance, personal standards of conduct, discipline, and individual responsibility from all team members whilst together. The Adjutant is the second-in-command of the team and is responsible for supporting the Commandant on the delivery of the above.

Both appointments report to the respective team Director, which is also a voluntary appointment. All three are assisted and supported by the CCRS secretariat. In addition to the respective tour, UKCRT and BCRT Commandant and Adjutant will be expected to attend Ex Maple Taste, a training and development exercise usually in March and should be present at some points during the NRA's main Imperial Meeting at Bisley in July. GBU19 Commandant and Adjutant will equally be expected to take an interest in their team and be available for any key training event. In all cases, this is an exciting opportunity for those with experience and interest in rifle shooting as a sport and who are passionate about contributing to the wider development of young people and helping them become responsible citizens.

**General Responsibilities and Person Specification**

The responsibilities and person specification for each team Commandant and Adjutant are detailed in Annex J of CCRS's International Committee Terms of Reference, from which the following is extracted.

**Responsibilities (Commandant and Adjutant).** Main responsibilities include:

- a. **CCRS International Committee Membership.** *Ex officio* members of the respective team sub-committee of CCRS's International Committee for the in-post year.

- b. **Exercise Maple Taste (UKCRT and BCRT).**
  - Command and control of the cadets both on and off ranges;
  - Building team spirit and cohesion, gaining a comprehensive knowledge of all cadets;
  - Assisting with the shooting and training programme as required.
- c. **Team brochure.** Prepare a team brochure pre-tour, supported by the CCRS secretariat.
- d. **Fund Raising.** Undertake appropriate fundraising as necessary to meet identified needs.
- e. **'Cadet Bisley' Period (July).** Continue building team spirit.
- f. **Team Tour.**
  - The conduct of all team staff and cadets from assembly to dispersal;
  - Duty of care and the safeguarding of all cadets;
  - Ensuring the best possible shooting performance in all matches;
  - Ensuring relevant security precautions are observed for rifles and equipment;
  - Working with local authorities in a spirit of co-operation and respect;
  - Ensuring all funds expended are in line with guidance issued by General Secretary CCRS and the respective Team Director;
  - Ensuring detailed accounts are produced post tour;
  - Producing a short tour report by the end of October in accordance with guidance issued by the Director UKCRT and the General Secretary CCRS, as well as a team Journal for inclusion in CCRS's annual Yearbook.

### Person Specification

Commandant and Adjutant will be expected to have the following:

- a. **Personal Attributes:** leadership ability to motivate others; good inter-personal skills; management and administration ability to plan and organise events, allocate resources and designate priorities; ability to identify and solve problems with flexibility in thought and action; good judgement of character; open-minded and able to reach balanced and fair decisions; reliable with a sense of duty and commitment; have values and standards to support and contribute to the aims of the CCRS and the Cadet Movement.
- b. **Skills, Knowledge and Experience:** organisation of shooting competitions and conducting range work; an understanding of the principles of marksmanship and essential coaching skills; experience of leading and coaching cadet shooting teams; personal experience of TR shooting; experience of control and management of rifles and ammunition; basic book-keeping.
- c. **Qualifications:**
  - Qualified and in-date Cadet Force Adult Volunteer (CFAV)
  - Enhanced DBS
  - Safeguarding (Level 1 as a minimum)
  - Possess a current driving licence and associated FMT 600 (essential), D1 (desirable)
  - Possess the military food hygiene (food-handling) certificate (UKCRT/BCRT) – not a pre-condition for application.
  - First Aid at Work qualified - not a pre-condition for application (CCRS can advise and support).
  - Willingness and ability to be appointed as a servant of CCRS's RFD for the purposes of holding a temporary firearms certificate for team rifles.